



WASHOE COUNTY

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STAFF REPORT

BOARD MEETING DATE: *September 17, 2024*

DATE: Monday, March 10, 2025

TO: Board of County Commissioners

FROM: Gabrielle Enfield, Community Reinvestment Manager
Office of the County Manager
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THROUGH: Kate Thomas, Assistant County Manager
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SUBJECT: Recommendation to deobligate previously approved allocations of American Rescue Plan Act (ARPA) funds through the Coronavirus State and Local Fiscal Recovery Fund (SLFRF) for a project that has been completed under budget, cancelled, or no longer needs the previously approved levels of funding. These include reducing the budgeted amount for the Nevada Cares Campus Capital by \$980,326 due to receipt of funds from the Cares Campus capital campaign, and the following due to funds remaining at the completion of the projects: Incline Village Justice Court Renovations by \$16,880; and Sparks Justice Court Courtroom Remodel by \$29,844.50.

And, if approved, direction to the Comptroller's Office to make necessary net zero cross-fund and/or cross-functional budget appropriation transfers and unbudgeted transfers. Manager's Office. (All Commission Districts.)
FOR POSSIBLE ACTION

SUMMARY

The staff report is largely administrative in nature to allow for the Comptroller and Budget Departments to make the necessary cross-fund and/or cross-functional allocation adjustments and to inform the Board of projects that have been cancelled or completed under the previously approved allocation amount.

Washoe County Strategic Objective supported by this item: Fiscal Sustainability

PREVIOUS ACTION

On September 10, 2024, the Washoe County Board of Commissioners approved the acceptance of a Nevada Cares Campus Charitable Fund Grant from the Community Foundation of Northern Nevada to support Nevada Cares Campus Capital Improvement Project in the amount of \$980,326.

AGENDA ITEM # _____

On August 5, 2024, Washoe County completed Phase 3 of the Nevada Cares Campus with the opening of a 20,000-square-foot Welcome Center. The Welcome Center includes intake and training areas, case management, therapy, and staff offices. The 15-acre site now holds the emergency shelter, Safe Camp, Resource Center, Welcome Center, and a dining hall.

On November 28, 2023, the Washoe County Board of Commissioners approved the acceptance of a grant from the William N. Pennington Foundation for the purpose of supporting construction of the Nevada Cares Campus Resource Center, in the amount of \$3,000,000.00.

On June 20, 2023, the Washoe County Board of Commissioners approved an additional allocation of American Rescue Plan Act funds through the Coronavirus State Fiscal Recovery Fund and Coronavirus Local Fiscal Recovery Fund for Sparks Justice Court Remodel Project in the amount of \$90,424.70 to account for increased costs of the project during the bidding process.

On December 20, 2022, the Washoe County Board of Commissioners approved the acceptance of a Nevada Cares Campus Charitable Fund Grant from the Community Foundation of Northern Nevada to support Nevada Cares Campus Capital Improvement Project in the amount of \$1,669,180.00.

On June 28, 2022, the Washoe County Board of Commissioners approved an allocation of American Rescue Plan Act funds through the Coronavirus State Fiscal Recovery Fund and Coronavirus Local Fiscal Recovery Fund for the Incline Village Access to Justice Project in the amount of \$747,800. This project funded renovations to the county owned Incline Community Center to house the Incline Justice Court, currently in leased space, and will improve security, and accessibility.

On December 14, 2021, the Washoe County Board of Commissioners approved an allocation of American Rescue Plan Act funds through the Coronavirus State Fiscal Recovery Fund and Coronavirus Local Fiscal Recovery Fund for Sparks Socially Distanced Courtroom in the amount of \$380,900.

For all Board of County Commissioner actions related to the American Rescue Plan Act Coronavirus State and Local Fiscal Recovery Funds between July 20, 2021 through August 20, 2024, visit the [Washoe County ARPA webpage](#).

BACKGROUND

On March 11, 2021, the American Rescue Plan Act was signed into law, and established the Coronavirus State Fiscal Recovery Fund and Coronavirus Local Fiscal Recovery Fund. Washoe County has been awarded a grant of \$91,587,038 in State and Local Fiscal Recovery Funds (SLFRF). The SLFRF provides a substantial infusion of resources to help turn the tide on the pandemic, address its economic fallout, and lay the foundation for a strong and equitable recovery.

Deobligation

Deobligation is the process of reducing the previously allocated award amount due to the project completion coming in under budget or cancellation of all or a portion of the project.

This process includes final reporting from department leads indicating the project is complete and the level of funds that remain to be returned to the ARPA-SLFRF Recovery Funds Cost Center.

The deobligations include reducing the budgeted amount for the Nevada Cares Campus Capital by \$980,326.04 due to receipt of funds from the Cares Campus capital campaign, and the following due to funds remaining at the completion of the project: Incline Village Justice Court Renovations by \$16,880; and Sparks Justice Court Courtroom Remodel by \$29,844.50.

FISCAL IMPACT

Should the board approve the projects as submitted, the FY25 SLFRF COVID-19 Recovery Fund (Fund 270, Fund Center 270-8) budget will be adjusted with the following cross-fund and/or cross-functional net-zero appropriation transfers as outlined below:

FY25 Budget Appropriation Transfers:

Nevada Cares Campus Capital

Fund/Function	Cost Object & Description	G/L Account & Description	Increase/ (Decrease)
Revenue:			
Other Restricted Fund (270)/Gen Gov	CC 270800 – SLFRF - General Government	431100-Federal Grants	\$980,326
Other Restricted Fund (270)/Welfare	IO 11907 HHS-Cares Campus Capital	431100-Federal Grants	(\$980,326)
Expenditures/Transfers:			
Other Restricted Fund (270)/Gen Gov	CC 270800 – SLFRF - General Government	710500-Other Expense	\$980,326
Other Restricted Fund (270)/Welfare	IO 11907 HHS-Cares Campus Capital	814092-Transfer to Public Works Construction	(\$980,326)

Incline Village Justice Court Renovations

Fund/Function	Cost Object & Description	G/L Account & Description	Increase/ (Decrease)
Revenue:			
Other Restricted Fund (270)/Gen Gov	CC 270800 – SLFRF - General Government	431100-Federal Grants	\$16,880
Other Restricted Fund (270)/Judicial	IO 19127 IVJC-Court Renovations	431100-Federal Grants	(\$16,880)
Expenditures/Transfers:			
Other Restricted Fund (270)/Gen Gov	CC 270800 – SLFRF - General Government	710500-Other Expense	\$16,880

Other Restricted Fund (270)/Judicial	IO 19127 IVJC-Court Renovations	710500-Other Expense	(\$16,880)
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Sparks Justice Court Courtroom Remodel

Fund/Function	Cost Object & Description	G/L Account & Description	Increase/ (Decrease)
Revenue:			
Other Restricted Fund (270)/Gen Gov	CC 270800 – SLFRF - General Government	431100-Federal Grants	\$29,844.50
Other Restricted Fund (270)/ Judicial	IO19120 SJC-Courtroom Remodel	431100-Federal Grants	(\$29,844.50)
Expenditures/Transfers:			
Other Restricted Fund (270)/Gen Gov	CC 270800 – SLFRF - General Government	710500-Other Expense	\$29,844.50
Other Restricted Fund (270)/ Judicial	IO19120 SJC-Courtroom Remodel	710500-Other Expense	(\$29,844.50)

RECOMMENDATION

Recommendation to deobligate previously approved allocations of American Rescue Plan Act (ARPA) funds through the Coronavirus State and Local Fiscal Recovery Fund (SLFRF) for a project that has been completed under budget, cancelled, or no longer needs the previously approved levels of funding. These include reducing the budgeted amount for the Nevada Cares Campus Capital by \$980,326 due to receipt of funds from the Cares Campus capital campaign, and the following due to funds remaining at the completion of the projects: Incline Village Justice Court Renovations by \$16,880; and Sparks Justice Court Courtroom Remodel by \$29,844.50.

And, if approved, direction to the Comptroller's Office to make necessary net zero cross-fund and/or cross-functional budget appropriation transfers and unbudgeted transfers.

POSSIBLE MOTION

Should the Board agree with staff's recommendation, a possible motion would be: *"move to deobligate previously approved allocations of American Rescue Plan Act (ARPA) funds through the Coronavirus State and Local Fiscal Recovery Fund (SLFRF) for a project that has been completed under budget, cancelled, or no longer needs the previously approved levels of funding. These include reducing the budgeted amount for the Nevada Cares Campus Capital by \$980,326 due to receipt of funds from the Cares Campus capital campaign, and the following due to funds remaining at the completion of the projects: Incline Village Justice Court Renovations by \$16,880; and Sparks Justice Court Courtroom Remodel by \$29,844.50.*

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